

## **SPICES BOARD**

**(Ministry of Commerce & Industry, Govt of India)**

**Palarivattom P.O, Cochin- 682 025 Kerala**

### **Invitation for Expression of Interest (EOI) for the Preparation of Detailed Project Report**

Spices Board, Govt of India is a statutory Commodity Board under the Ministry of Commerce & Industry with mandate for export promotion of spices and spices products. The Board intends to provide technical support to the Government of Assam for establishment of a Spices Park in Assam. In this regard, Expression of Interest (EOI) is invited from interested and technically qualified project management consultancy service providers for preparation of a Detailed Project Report (DPR).

#### **Establishment of a Spices Park at Assam**

A Spices Park is an industrial park for processing and value addition of Spices and Spice products which offers the processing facilities at par with international standards. A regional crop specific Spices Park is a well-conceived approach to have an integrated operation for cultivation, post harvesting, processing for value addition, packaging, storage and exports of spices & spice products by meeting the quality specifications of the consuming countries.

The Spices Park, is aimed at providing infrastructure facilities for processing and value addition for export of spices, in the major spice growing states and envisages to achieve inclusive development of the spice growing centres.

Assam, being a key state for the "Look East Policy" of the Govt. of India, holds enormous potential to become the spices processing hub as well as a significant player in spice exports from the North East. The state, besides a major producer of spices, is home to a wide range of flora and fauna and is renowned for its tourist destinations. The proposed site for the Spice Park is the Horticulture farm, belonging to the Department of Horticulture, Assam in Kathiatoli area of Nagaon district. The Spices Park project in Assam is conceived to address the needs of each category of the target stakeholders and hence proposes to have facilities like demonstration plot, Quality Testing infrastructure for basic parameters,

warehousing and cold storage, information cum facilitation centre etc in addition to the commercial processing and value addition facilities.

The service provider shall prepare a DPR for the proposed Spices Park at the Horticulture Farm in Kothiatholi, essentially covering two components,

1. A full-fledged Spices Park with provision for allotment of individual plots to entrepreneurs (if space permits) and
2. A demonstration plot/spice garden with major spices, to showcase the developmental aspects, with a view to tap the potential of Plantation Tourism.

### **Funding**

The fund for Spices Park will be arranged by the Govt. of Assam using resources under various schemes/programs such as RIDF/RKVY/DONER/TIES/ other sources etc.

### **Objectives**

- To analyse and evaluate the scope and feasibility of establishing a full-fledged spices park and demonstration plot/spice garden in the Horticulture Farm at Kathiatoli, Nagaon (Dist), Assam.
- To ascertain the suitability of the proposed plot - the Horticulture Farm at Kathiatoli, Nagaon, for construction of the Spices Park and demonstration plot/spice garden.
- To assess the climatic condition of the proposed site and suggest the spices that can be grown in the demonstration plot/spice garden
- To explore the entire supply and value chain of spices and find out the most suitable spices for which infrastructural facilities need to be set up, in the proposed Spices Park
- To provide the details, technical specifications and layout of the facilities (machineries) to be established for processing and value addition
- To explore the details regarding establishment of facilities for tapping the natural resources like solar power system, windmills etc as alternate sources of energy as well as rain water harvesting facilities

### **Terms of Reference (ToR)**

This assignment is for providing Detailed Project Report for establishing of Spices Park at Kathiatoli in Nagaon District of Assam. The description of duties and responsibilities of the Consultant is as follows:-

1. Prepare the Site analysis of the land earmarked for establishing the project and analyse the techno economic feasibility for establishing the spices park at the Horticultural Farm, Kathiatholi, Nagaon, Assam
2. Prepare the Master plan/layout of the components of the Spices Park with suggestions/ recommendations on the spices for which processing facilities need to be established, along with the details of the facilities/processing line.
3. Prepare a detailed report on the techno feasibility, means of resource etc for utilizing alternate source of Energy like Solar, rain water harvesting, wind etc so as to develop the center as a Green campus.
4. Detailed analysis of forward and backward linkage of spices and Impact zone effect study
5. Assessment of domestic market scenario, supply and demand forecast & identification of export opportunity for the spices of the region
6. Identify/ suggest the prevailing marketing channels/infrastructure for spices and gaps/ requirements at each stage of value chain of spices in the impact zone
7. Identify the logistic facilities available/ requirements with reference to spices grown in the region and the possibility for entrepreneurship development in the spices sector through the park.
8. Assessment of marketable surplus raw material from the region and map the collection route for primary, secondary and tertiary movement of spices from farm to the spices park and/or to other markets.
9. Recommendations on the technical specifications and capacity of the processing facilities to be established, by analyzing the availability of the raw material/ demand for the processed products.
10. Details of design philosophy, common and basic infrastructure as well as other facilities/infrastructure which are to be set up in the spices park
11. Cost estimate for land development & common infrastructure and processing facilities incorporating detailed break up of all the cost components of the spices park project with analysis of revenue realization and financial viability
12. Provide a specific plan of action with timeline for Design Phase and Construction Phase along with drawings

13. Analysis of issues, if any, related to developing the external infrastructure such as approach road, power, water supply, effluent treatment etc in the proposed area
14. Detailed report on developing the demonstration plot with costing as well as layout of the spice plants in the spice garden/demonstration plot with plan for procurement of planting materials
15. Provide concrete suggestions regarding
  - a.i. Level of Government Assistance
  - a.ii. Implementation and subsequent commercial operation of the project
  - a.iii. Scope for public private participation for the commercial operation.
16. A detailed report on various government programs/schemes using which the project can be financed
17. The DPR shall contain exhaustive information of the spices scenario of Assam & North East/India/global, showing location, availability, production, marketing, analysis of chemical content etc.
18. The anticipated outcome / impact of the project

### **Timeline for submission of the DPR**

The duration of the assignment will be two months from the date of issue of work order.

### **Eligibility of the Project Consultant**

As mentioned above, the Board proposes to use a professional agency to prepare the DPR. The following are the eligibility criteria:

- a) Shall be a company or NGO, Consulting firm, which has minimum three years experience in development and execution of large-scale infrastructure projects.
- b) Consultant should have technically qualified personnel in the field of Civil, Electrical, Mechanical, Accounting and Arbitration areas
- c) Should have implemented at least one green building using alternate technology like /Prefab/pre caste/pre engineered Technology or alternate technology
- d) Should have at least Rupees ten (10) crore of turnover in one of the preceding three years. Govt. Organizations / institutions are exempted from the eligibility condition of having a minimum turnover.

e) Should have financial strength to undertake such projects considering various steps/tasks to be performed from the conception to the completion of the project

### **Processing fee**

A non-refundable processing fee of Rs. 5,000/- is required to be deposited in the form of a demand draft in favour of "Secretary, Spices Board" payable at Cochin by the prospective bidders along with the bid documents.

### **Submission of EOI**

The agency qualifying the above criteria shall submit their EOI in sealed cover containing documents in support of the eligibility conditions as mentioned above along with the following documents. The cover containing the EoI document should be sealed and super scribed as " Expression of Interest for DPR for Spices Park in Assam " and shall have the following

- Expression of Interest in Form-1.
- Details of similar projects done in Form-II
- Details of Financial status of the applicant in Form-III
- Details of educational qualification & experience of permanent technical personnel in Form-IV

The applicant in addition to furnishing complete information in the Forms appended with the documents shall furnish a complete document on the proposed approach and methodology & work plan for rendering the services asked for. The work plan shall include full justification for procedures to be adopted. A time schedule for carrying out each component of the assignment is also to be indicated.

### **Evaluation of EOIs**

The EOIs of the applicants which fulfils the eligibility conditions will be called for a presentation at Kochi or Guwahati for short listing.

### **Rejection of EOI**

The application for consultancy is liable to be rejected if:

- a) The application is not submitted in proper sealed cover with superscription as indicated above

- b) Not in prescribed form and not containing all required details
- c) Not properly signed
- d) Received after the expiry of due date and time
- e) Bid is received without processing fee.

The Board reserves the right

- a) To reject any / all applications without assigning any reason thereof
- b) To relax or waive any of the conditions stipulated in this document as deemed necessary and without assigning any reasons thereof
- c) To include any other item in the Scope of work at any time, in the pre-bid meeting or otherwise

### **Clarifications**

For clarifications, if any the Contact person will be Mr. P M Suresh Kumar, Director [Mktg], Spices Board, Kochi-682 025. [Tel No: 0484- 2333607]. Email : sureshkumar.pm@nic.in

### **Last date for submission of EOIs:**

The EOI should reach the following address on or before 5:00 P.M on 7<sup>th</sup> September 2017. The envelope containing the EOI should be superscribed as " EOI for Preparing DPR for Establishment of Spice Park at Assam"

**Shri P M Suresh Kumar**

**Director (Mktg)**

**Spices Board**

**Palarivattom P.O**

**Cochin-682 025**

**Kerala**

FORM - I

**Format for Submitting the Expression of Interest**

The Director (Mktg)  
Spices Board  
Ministry of Commerce & Industry  
Palarivattom P.O Cochin-682 025

Sir,

Sub: Appointment of Project Consultants for preparation of DPR - reg

The undersigned Consultants, having read and examined in detail all the EOI documents for appointing Project Consultants for the preparation of Detailed Project Report for establishing a Spices Park in Assam. The details of our firm along with the documents forming part of the EoI are given below:

- 1) Name of the Consultancy Agency
- 2) Address of the Consultant
- 3) Name & Designation of the contact person to whom all references shall be made regarding this tender
- 4) Address of the Contact person to whom all references shall be made regarding this tender
- 5) Telephone (with STD code)
- 6) Mobile No. of the contact person
- 7) E-mail of the contact person
- 8) Fax No. (with STD code)

We have enclosed the following:

- a) Details of similar projects done in Form-II
- b) Details of Financial status of the applicant in Form-III.
- c) Details of educational qualification & experience details of permanent technical

personnel in Form-IV.

We hereby declare that our EOI is made in good faith and the information contained is true and correct to the best of our knowledge and belief.

Yours faithfully,

Place:

Date:

(Signature of the Authorized Representative) (Name)



FORM-II

**DETAILS OF EXPERIENCE IN THE FIELD OF IMPLEMENTATION OF SIMILAR PROJECTS**

SI No	Name of the project and Location	Name of the Client	Contract No& Date	Date of Compeltion	Description of the project	Any other information

FORM-III

**FINANCIAL STATUS OF THE PROJECT**

1. SHARE CAPITAL

2014-15	2015-16	2016-17

2. TURN OVER DURING LAST 3 YEARS

2014-15	2015-16	2016-17

Signed by the Authorized representative with seal of the Company

Signed by the Auditor  
with seal

**DETAILS OF EDUCATIONAL QUALIFICATION & EXPERIENCE DETAILS OF  
PERMANENT TECHNICAL PERSONNEL**

FORM IV

Sl No	Name	Designation	Qualification	No. of Years of Experience	ExperienceQ ual with the applicant company	Any other information